

## SECTION 013233 - PHOTOGRAPHIC DOCUMENTATION

### PART 1 - GENERAL

#### 1.1 SUMMARY

- A. This Section includes administrative and procedural requirements for the following:

1. Pre-demolition photographs.
2. Periodic demolition photographs.

#### 1.2 SUBMITTALS

- A. Demolition Photographs: Submit two prints of each photographic view.

1. Format: 8-by-10-inch smooth-surface matte prints on single-weight commercial-grade photographic paper punched for standard 3-ring binder.
2. Identification: On back of each print, provide an applied label or rubber-stamped impression with the following information:
  - a. Name of Project.
  - b. Name and address of photographer.
  - c. Name of Contractor.
  - d. Date photograph was taken if not date stamped by camera.
  - e. Description of vantage point, indicating location, direction (by compass point), and elevation or story of construction.
  - f. Unique sequential identifier.
3. Digital Images: Submit a complete set of digital image electronic files on CD-ROM. Identify electronic media with date photographs were taken. Submit images that have same aspect ratio as the sensor, uncropped.

#### 1.3 USAGE RIGHTS

- A. Obtain and transfer copyright usage rights from photographer to Owner for unlimited reproduction of photographic documentation.

### PART 2 - PRODUCTS

#### 2.1 PHOTOGRAPHIC MEDIA

- A. Digital Images: Provide images in uncompressed TIFF format, produced by a digital camera with minimum sensor size of 4.0 megapixels, and at an image resolution of not less than 1600 by 1200 pixels.

## PART 3 - EXECUTION

### 3.1 DEMOLITION PHOTOGRAPHS

- A. General: Take photographs using the maximum range of depth of field, and that are in focus, to clearly show the Work. Photographs with blurry or out-of-focus areas will not be accepted.
  - 1. Maintain key plan with each set of construction photographs that identifies each photographic location.
- B. Film Images:
  - 1. Date Stamp: Unless otherwise indicated, date and time stamp each photograph as it is being taken so stamp is integral to photograph.
- C. Digital Images: Submit digital images exactly as originally recorded in the digital camera, without alteration, manipulation, editing, or modifications using image-editing software.
  - 1. Date and Time: Include date and time in filename for each image.
- D. Pre-demolition Photographs: Before commencement of demolition take digital photographs of Project site and surrounding properties, including existing items to remain during construction, from different vantage points, as directed by Owner.
  - 1. Take photographs to show existing conditions adjacent to property before starting the Work.

END OF SECTION 013233